

The Broken Spoke Bike Co-op is a social enterprise that aims to address social inequality, create a healthier environment and strengthen the culture of bicycling in Oxfordshire by teaching people from all backgrounds to become self-sufficient and proficient in bicycle maintenance and riding.



Role Description:

Assistant mechanic

Work one-on-one with customers to assist them in bike maintenance tasks and create a supportive and encouraging atmosphere.

Main point of contact/Reports to: Lead mechanic

Commitment: minimum 6 hrs per month

Times: Fri-Sun, 10:45 – 17:15

Location: Broken Spoke workshop

Main activities/tasks:

- Help set up for open workshops
- Set up customers with bike stands and give them a brief workshop overview
- Assist lifting bikes onto stands when needed
- Encourage people to use gloves and aprons
- Work one-on-one with customers to diagnose and repair their bikes
- Use hands-off learning approach
- Assist Lead Mechanic to keep the workshop tidy throughout and to time
- Assist Lead Mechanic in ensuring each bike receives an exit check before it leaves the workshop
- Perform any other workshop tasks as delegated by the Lead Mechanic
- Help close up shop (A-frame, orange bike, dishwashing)

Experience/Skills:

- Essential
 - Bike mechanics skills (taken Bike Mechanics 101 or similar level)
 - Patience and awareness of customer needs and abilities
 - Ability to communicate with staff, other volunteers and the public
 - Friendly and welcoming attitude
 - Ability to remain calm in a busy environment
 - Desire to improve mechanical and teaching skills
- Desirable
 - Good knowledge of bikes, components and tools
 - Ability to think creatively and solve mechanical problems

- Teaching/facilitation experience
- Ability to work self-directed

Training provision:

- Induction covering health and safety, fire safety, workshop layout and procedures

Training opportunities:

- Free access to Friday night bike mechanics skill share sessions
- Free access to the workshop during open workshop sessions
- 10% off all our courses

Additional Benefits:

- Inclusion in the Broken Spoke volunteer community
- Supporting your local bike co-op
- 10% off all stocks, parts, accessories, etc.
- Being part of the cycling revolution