

The Broken Spoke Bike Co-op is a social enterprise that aims to address social inequality, create a healthier environment and strengthen the culture of bicycling in Oxfordshire by teaching people from all backgrounds to become self-sufficient and proficient in bicycle maintenance and riding.



Role Description:

Events volunteer

Increase our programme of awesome non-workshop activities and ensure we have a presence at relevant local events.

Main point of contact/Reports to: Volunteer Coordinator (Meike Clever), Director (Sam Chappell)

Commitment: negotiable, minimum 12 hours per month involvement in Broken Spoke work

Times: ad-hoc, more time required during spring/summer

Location: Oxfordshire

Main activities/tasks:

- Broken Spoke events
 - Design, promote and lead creative, engaging activities involving bikes on behalf of Broken Spoke, e.g. Critical Mass, Bike Film Nights, talks, etc.
- External Events
 - Identify outreach opportunities for Broken Spoke and arrange our attendance including liaising with event organisers
 - Coordinate attendance of other volunteers to represent us at these events
 - Coordinate collection of resources from the workshop in advance of the event and return these afterwards
 - Engage with the public about our aims, activities, hours and general operation

Experience/Skills:

- Essential
 - Managing a budget
 - Ability to use online communication (email, twitter, facebook)
 - Engaging written and verbal communication
 - Good general knowledge of our aims and activities
 - Ability to identify opportunities for community engagement
 - Events organisation
- Desirable
 - Good local contacts

- Friendly and outgoing demeanour
- Having planned your own creative event, action or happening

Benefits:

- Inclusion in the Broken Spoke volunteer community
- Supporting your local bike co-op
- Being part of the cycling revolution
- Opportunities for mechanics skills development
 - Free access to Friday night bike mechanics skillshare sessions
 - Free access to the workshop during open workshop sessions
 - 10% off all our courses
- 10% off all stocks, parts, accessories, etc.