

The Broken Spoke Bike Co-op is a social enterprise that aims to address social inequality, create a healthier environment and strengthen the culture of bicycling in Oxfordshire by teaching people from all backgrounds to become self-sufficient and proficient in bicycle maintenance and riding.



Role Description:

Teaching assistant

Improve the quality of the learning experience in our mechanics courses by enabling more one-on-one coaching and supporting the tutor.

Main point of contact/Reports to: Course tutor, Workshop co-ordinator (Elle Smith)

Commitment: 8 hrs per month

Times: Thursday 5:30-9:00, Saturday 8:30-12:00 (potential for other time slots)

Location: Broken Spoke workshop, potential for offsite teaching (Oxfordshire)

Main activities/tasks:

- Liase with the course tutor about content, structure and delivery
- Help prepare the workshop for teaching
- Welcome participants and assist to set them and their bikes up in the workshop
- Throughout the course assist students and the tutor as required
- Assist with closing down the workshop at the end of the course
- Debrief with the course tutor

Experience/Skills:

- Essential
 - Good verbal communication
 - Intermediate bike mechanics skills
 - Knowledge of bikes, components and tools (you don't need to be an expert)
 - Patience and awareness of participants needs and abilities
 - Desire to provide a high quality learning experience
 - Friendly and welcoming attitude
 - Desire to improve mechanical and teaching skills
- Desirable
 - Teaching/facilitation/mentoring experience
 - Ability to think creatively and solve mechanical problems
 - Experience with hands-off learning/teaching approach

Training provision:

- Induction covering health and safety, fire safety, workshop layout and procedures

Training opportunities:

- Free access to Friday night bike mechanics skill share sessions
- Free access to the workshop during open workshop sessions
- 10% off all our courses

Additional Benefits:

- Inclusion in the Broken Spoke volunteer community
- Supporting your local bike co-op
- 10% off all stocks, parts, accessories, etc.
- Being part of the cycling revolution